**Local Planning Grant Scoping Form**

Please fill out and return this scoping form with each application. The scoping form supports procurement development. If a project is awarded local planning grant funds, the application will have further opportunities to develop the procurement, tasks, timeline, budget, etc.

Professional Services for: Project name

History: Project background and relevant past work related to the project for a consultant to understand the project background for the procurement

Project Context: Project goals, challenges, and other relevant context for the procurement

Project Budget: Total project budget

Anticipated timeline: Anticipated timeline

Tasks: Specific tasks for the procurement. Consultant will be asked to address each task.

1. Task one
2. Task two
3. Task three
4. (add additional tasks as necessary)

For an example of history, context, and task sections, see [this example](https://d144uep0xgc2gz.cloudfront.net/downloads/Local-Planning-Grant/RFP-Intersection-Safety-Studies.pdf). For questions, please contact [info@indympo.gov](mailto:info@indympo.gov).